ACTIVITY REPORT

**For the period …………………………………**

**Name :**

**Designation :**

**Date of Joining :**

The form enclosed provides an opportunity for you to list your contribution during the last one-year. Please ensure that this form is returned to the Director before 31st March of every year

**Section 1 Teaching**

**(a) (include all courses taught at the Institute in the long-term programmes during the academic year)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Course Title** | **Programme** | **No of Credits** | **Core/**  **Elective** | **No. of Students** | **Feedback** |
|  |  |  |  |  |  |

**(b) List of new courses developed and executed**

Machine Learning using R & Python (IS 613) – The Python content was developed and offered as a core elective to PGDM (2020-22) students during Term III.

**Section 2 Training**

**2.1: Programme Coordination**

|  |  |  |
| --- | --- | --- |
| **Programme Title** | **Open/ In Company/ FDP** | **Duration** |
|  |  |  |
|  |  |  |

**2.2: Sessions handled**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Programme Title** | **Session Title** | **Open/In Company/FDP** | **No. of Sessions** | **No. of Participants** | **Feedback** |
|  |  |  |  |  |  |

**Section 3 Research & Publications** (Include Copies)

**3.1. Books**

|  |  |  |  |
| --- | --- | --- | --- |
| **Title** | **Research/ Text /Edited** | **Publisher** | **Reference (ISBN etc.)** |
|  |  |  |  |

**3.2 Articles, Cases, Conference Papers, Articles, Working Papers, Chapter in Book etc. published.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Title** | **Name of Journal /Newspaper etc.** | **Refereed or otherwise** | **Reference** | **Category** |
|  |  |  |  |  |

**3.3. Research in progress or accepted for Publication**

**3.4. Research grants awarded**

**3.5. Supervision of FPM/ Ph D Thesis**

|  |  |  |  |
| --- | --- | --- | --- |
| **Thesis Title** | **Student’s Name** | **Supervised Jointly/Single** | **Defended on** |
|  |  |  |  |

**3.6. Any other**

# **Section 4 Consultancy**

(indicate consulting projects awarded / undertaken during the period under review including one day training programmes)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Project title** | **Organisation** | **Amount** | **Target Date of Completion** | **Status** |
|  |  |  |  |  |

# **Section 5 Institution Building**

5.1: Administrative Positions Held

|  |  |  |
| --- | --- | --- |
| **Position Held** | **Period** | **Brief Note on overall contribution in terms of innovation, involvement, commitment and quality output** |
|  |  |  |

**5.2: Conferences Organised**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Conference | Dates/Duration | National/  International/ Round Table | No of Paid Delegates | Details of Edited Book, if any |
|  |  |  |  |  |

**5.3: Other Contribution:**

(indicate your contribution in admission, placement, student activities, membership of committees etc.)

# **Section 6 Services to the profession:**

(Indicate your contribution to the profession other than covered in 1-5 above including guest lectures, sessions chaired in conference, editorial board position held, subject expert for faculty selection/promotion, course review etc. at other institutes)

**Section 7: Identify areas where you would like to contribute more:**

**Section 8: Identify areas where you need development support:**

**Section 9: Any other point to support your performance**

**Section 10: Work Unit Computation**

|  |  |  |
| --- | --- | --- |
| **SECTION** | **WORK UNITS (SELF CALCULATION)** | **WORK UNITS (APPROVED BY DIRECTOR)** |
| **1** |  |  |
| **2** |  |  |
| **3** |  |  |
| **4** |  |  |
| **5** |  |  |
| **6** |  |  |
| **TOTAL** |  |  |

**(Name of faculty) Director**

**Date**